

# MEDIATION FEE SCHEDULE

FEE AND EXPENSES FOR MEDIATION  
UNDER THE IIAM MEDIATION RULES



INDIAN INSTITUTE OF  
ARBITRATION & MEDIATION

[www.arbitrationindia.com](http://www.arbitrationindia.com)



**IIAM MEDIATION FEE SCHEDULE**  
(With effect from 01 April 2024)

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IIAM MEDIATION FEE SCHEDULE

(With effect from 01 April 2024)

Mediators who follow IIAM Fee Schedule:

IIAM Panel Mediator [IPM]	APCAM Accredited Mediator [AAM]
IIAM Accredited Mediator [IAM]	APCAM Certified Mediator [ACM]
IIAM Certified Mediator [ICM]	APCAM International Certified Mediator [AICM]
IIAM Senior Certified Mediator [ISCM]	IMI Certified Mediator [IMICM]

Appendix – 1

DOMESTIC MEDIATION

(For Community Mediation Service in PMCs or commercial mediations below  
INR 5 lakhs in PMCs, the IIAM CMS Fee schedule may be referred)

REGISTRATION CHARGES

Filing fee*:	INR 2000.00
[* In case of mediation where there are more than 2 parties, filing fee will be determined by IIAM based on the number of parties.]	
Consultation / Orientation Fee: (If availed)	INR 1500.00

MEDIATION FEE & EXPENSES

Commercial Disputes

Quantum of Claim (In Indian Rupees)	Mediator Fee (In Indian Rupees)		Administrative Expenses* (In Indian Rupees)
	Category	Fee	
Up to 5,00,000.00	All categories	Per Session: 2000.00 Total Fee: 20,000.00	Per Session: 900.00 Total: 9000.00
From 5,00,001.00 to 20,00,000.00	IAM AAM	Per Session: 2750.00 Total Fee: 27,500.00	Per Session: 1500.00 Total: 15,000.00
	ICM ACM	Per Session: 3500.00 Total Fee: 35,000.00	
	ISCM	Per Session: 4200.00 Total Fee: 42,000.00	
	IMICM AICM	Per Session: 5500.00 Total Fee: 55,000.00	

From 20,00,001.00 to 50,00,000.00	<div>IAM AAM</div>	Per Session: 5500.00 Total Fee: 55,000.00	Per Session: 3000.00 Total: 30,000.00
	<div>ICM ACM</div>	Per Session: 7000.00 Total Fee: 70,000.00	
	<div>ISCM</div>	Per Session: 8500.00 Total Fee: 85,000.00	
	<div>IMICM AICM</div>	Per Session: 11,000.00 Total Fee: 1,10,000.00	
From 50,00,001.00 to 1,00,00,000.00	<div>IAM AAM</div>	Per Session: 9500.00 Total Fee: 95,000.00	Per Session: 5000.00 Total: 50,000.00
	<div>ICM ACM</div>	Per Session: 12,000.00 Total Fee: 1,20,000.00	
	<div>ISCM</div>	Per Session: 15,000.00 Total Fee: 1,50,000.00	
	<div>IMICM AICM</div>	Per Session: 19,000.00 Total Fee: 1,90,000.00	
From 1,00,00,001.00 to 5,00,00,000.00	<div>IAM AAM</div>	Per Session: 14,000.00 Total Fee: 1,40,000.00	Per Session: 7500.00 Total: 75,000.00
	<div>ICM ACM</div>	Per Session: 18,000.00 Total Fee: 1,80,000.00	
	<div>ISCM</div>	Per Session: 22,000.00 Total Fee: 2,20,000.00	
	<div>IMICM AICM</div>	Per Session: 30,000.00 Total Fee: 3,00,000.00	
From 5,00,00,001.00 to 10,00,00,000.00	<div>IAM AAM</div>	Per Session: 30,000.00 Total Fee: 3,00,000.00	Per Session: 15,000.00 Total: 1,50,000.00
	<div>ICM ACM</div>	Per Session: 35,000.00 Total Fee: 3,50,000.00	
	<div>ISCM</div>	Per Session: 42,000.00 Total Fee: 4,20,000.00	
	<div>IMICM AICM</div>	Per Session: 55,000.00 Total Fee: 5,50,000.00	

From 10,00,00,001.00 to 25,00,00,000.00	<div>IAM AAM</div>	Per Session: 50,000.00 Total Fee: 5,00,000.00	Per Session: 25,000.00 Total: 2,50,000.00
	<div>ICM ACM</div>	Per Session: 65,000.00 Total Fee: 6,50,000.00	
	<div>ISCM</div>	Per Session: 78,000.00 Total Fee: 7,80,000.00	
	<div>IMICM AICM</div>	Per Session: 1,00,000.00 Total Fee: 10,00,000.00	
More than 25,00,00,000.00	<div>IAM AAM</div>	Per Session: 70,000.00 Total Fee: 7,00,000.00	Per Session: 35,000.00 Total: 3,50,000.00
	<div>ICM ACM</div>	Per Session: 85,000.00 Total Fee: 8,50,000.00	
	<div>ISCM</div>	Per Session: 1,00,000.00 Total Fee: 10,00,000.00	
	<div>IMICM AICM</div>	Per Session: 1,35,000.00 Total Fee: 13,50,000.00	
If the dispute cannot be quantified	<div>IAM AAM</div>	Per Session: 14,000.00 Total Fee: 1,40,000.00	Per Session: 7500.00 Total: 75,000.00
	<div>ICM ACM</div>	Per Session: 18,000.00 Total Fee: 1,80,000.00	
	<div>ISCM</div>	Per Session: 22,000.00 Total Fee: 2,20,000.00	
	<div>IMICM AICM</div>	Per Session: 30,000.00 Total Fee: 3,00,000.00	
<div><ul style="list-style-type: none"><li>• One session - 3 hours or part thereof</li><li>• Session includes mediation session and pre-mediation conference.</li><li>• If the mediation extents to more than 15 sessions, an additional fee and expenses of 25% is payable and if the mediation extents to more than 20 sessions, an additional fee and expenses of 50% is payable, as the total fee.</li><li>• For Payment Schedule, see below</li></ul><p>* Administrative expenses will be charged with 18% GST extra</p></div>			

Family Disputes

Mediator Fee (In Indian Rupees)		Administrative Expenses* (In Indian Rupees)
Category	Fee	
<div>IAM AAM</div>	Per Session: 5500.00 Total Fee: 55,000.00	Per Session: 3000.00 Total: 30,000.00
<div>ICM ACM</div>	Per Session: 7000.00 Total Fee: 70,000.00	
<div>ISCM</div>	Per Session: 8500.00 Total Fee: 85,000.00	
<div>IMICM AICM</div>	Per Session: 11,000.00 Total Fee: 1,10,000.00	
<div>• One session - 3 hours or part thereof</div> <div>• Session includes mediation session and pre-mediation conference.</div> <div>• If the mediation extents to more than 15 sessions, an additional fee and expenses of 25% is payable and if the mediation extents to more than 20 sessions, an additional fee and expenses of 50% is payable, as the total fee.</div> <div>• For Payment Schedule, see below</div> <div>* Administrative expenses will be charged with 18% GST extra</div>		

\* The mediator fee and administrative expenses will be the same for online mediation, deal mediation and project mediation.

PROJECT MEDIATION RETAINER FEES & EXPENSES  
(On appointment of Project Mediator)

Project Value (In Indian Rupees)	Mediator Fee (In Indian Rupees)		Administrative Expenses* (In Indian Rupees)
	Category	Fee	
Upto 50,00,000.00	<div>ICM ACM</div>	7500.00	4000.00
	<div>ISCM</div>	9000.00	
	<div>IMICM AICM</div>	12,000.00	
	<div>ICM ACM</div>	15,000.00	

From 50,00,001.00 to 5,00,00,000.00	ISCM	18,000.00	8000.00
	IMICM AICM	24,000.00	
More than 5,00,00,000.00	ICM ACM	30,000.00	16,000.00
	ISCM	36,000.00	
	IMICM AICM	48,000.00	
<ul style="list-style-type: none"><li>The retainer fee will be applicable for retainership of the mediator during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular mediation fee schedule shall apply.</li></ul> <p>* Administrative expenses will be charged with 18% GST extra</p>			

TRAVEL, BOARDING & LODGING FOR MEDIATORS

IAM, ICM, AAM and ACM Mediators:

Local Sitting:	Travelling allowance of INR 500.00 per sitting.
Out station Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of INR 4000.00 per day in Metropolitan cities and INR 3500.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of INR 2000.00 per day, without production of vouchers.

ISCM, IMICM and AICM Mediators:

Local Sitting:	Travelling allowance of INR 750.00 per sitting.
Out station Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of INR 5500.00 per day in Metropolitan cities and INR 5000.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of INR 3000.00 per day, without production of vouchers.

\* For mediators not following the IIAM Mediation Fee Schedule, the mediator fee and expenses will be based on the rates charged by the mediator.

**FEE PAYMENT SCHEDULE:**

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**Registration Charges:**

To be paid by the Initiating Party at the time of filing of Request.

**Mediator Fee & Administrative Expenses:**

Once the mediator is appointed, the initiating party shall make a security deposit equivalent to 2 sessions of mediator fee and administrative expenses. If the mediation is rejected by the opposite party or had to be abandoned due the absence of the opposite party in the first session, the balance amount will be refunded.

After each session of mediation, both the parties shall pay the mediator fee and administrative expenses and any other expenditure involved in mediation, as per the Invoice raised, in equal share, if so agreed. Otherwise the entire payment shall be made by the initiating party.

**Charges for Conference Rooms:**

The parties shall also pay charges for the conference rooms and costs of coffee and snacks, as fixed by the centre.





Appendix – 2

INTERNATIONAL MEDIATION

IIAM International Mediation is conducted as per the APCAM Mediation Rules and the fee will be under the APCAM Mediation Fee Schedule, which is available at <https://apcam.asia/mediation-rules/#schedule4>

REGISTRATION CHARGES

Filing fee\*: €350.00

[\* In case of mediation where there are more than 2 parties, filing fee will be determined by APCAM based on the number of parties.]

MEDIATION FEE & EXPENSES

Quantum of Claim (In Euro)	Mediator Fee (In Euro)		Administrative Expenses* (In Euro)
	Category	Fee	
Up to 50,000.00	AAM	Per Session: 275.00 Total Fee: 2200.00	Per Session: 150.00 Total: 1200.00
	ACM	Per Session: 350.00 Total Fee: 3200.00	
	AICM	Per Session: 525.00 Total Fee: 4200.00	
From 50,001.00 to 250,000.00	AAM	Per Session: 400.00 Total Fee: 3200.00	Per Session: 200.00 Total: 1600.00
	ACM	Per Session: 500.00 Total Fee: 4000.00	
	AICM	Per Session: 750.00 Total Fee: 6000.00	
From 250,001.00 to 500,000.00	AAM	Per Session: 650.00 Total Fee: 5200.00	Per Session: 350.00 Total: 2800.00
	ACM	Per Session: 800.00 Total Fee: 6400.00	
	AICM	Per Session: 1200.00 Total Fee: 9600.00	

From 500,001.00 to 1,000,000.00	AAM	Per Session: 1000.00 Total Fee: 8000.00	Per Session: 500.00 Total: 4000.00
	ACM	Per Session: 1250.00 Total Fee: 10,000.00	
	AICM	Per Session: 1875.00 Total Fee: 15,000.00	
From 1,000,001.00 to 5,000,000.00	ACM	Per Session: 1750.00 Total Fee: 14,000.00	Per Session: 700.00 Total: 5600.00
	AICM	Per Session: 2500.00 Total Fee: 20,000.00	
From 5,000,001.00 to 10,000,000.00	ACM	Per Session: 2250.00 Total Fee: 18,000.00	Per Session: 900.00 Total: 7200.00
	AICM	Per Session: 3250.00 Total Fee: 26,000.00	
More than 10,000,000.00	ACM	Per Session: 2750.00 Total Fee: 22,000.00	Per Session: 1100.00 Total: 8800.00
	AICM	Per Session: 4000.00 Total Fee: 32,000.00	
If the dispute cannot be quantified	AAM	Per Session: 1000.00 Total Fee: 8000.00	Per Session: 500.00 Total: 4000.00
	ACM	Per Session: 1250.00 Total Fee: 10,000.00	
	AICM	Per Session: 1875.00 Total Fee: 15,000.00	
<ul style="list-style-type: none"><li>• One session - 3 hours or part thereof</li><li>• Session includes mediation session and pre-mediation conference.</li><li>• If the mediation extents to more than 10 sessions, an additional fee and expenses of 25% is payable and if the mediation extents to more than 20 sessions, an additional fee and expenses of 50% is payable, as the total fee.</li><li>• For Payment Schedule, see below</li><li>* Administrative expenses will be charged with 18% GST extra</li></ul>			

\* The mediator fee and administrative expenses will be the same for online mediation, deal mediation and project mediation.

**PROJECT MEDIATION RETAINER FEES & EXPENSES**  
(On appointment of Project Mediator)

Project Value (In Euro)	Mediator Fee (In Euro)		Administrative Expenses* (In Euro)
	Category	Fee	
Upto 500,000.00	ACM	1000.00	750.00
	AICM	1500.00	
More than 500,000.00	ACM	1750.00	1250.00
	AICM	2500.00	
<div><div></div><div><ul style="list-style-type: none"><li>• The retainer fee will be applicable for retainership of the mediator during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular mediation fee schedule shall apply.</li></ul></div><div><p>* Administrative expenses will be charged with 18% GST extra</p></div></div>			

**TRAVEL, BOARDING & LODGING FOR MEDIATORS**

Local Sitting:	Travelling allowance of €75.00 per sitting.
Out station Sitting:	Actuals by Air and out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of € 350.00 per day.

**FEE PAYMENT SCHEDULE**

**Registration Charges**

To be paid by the Initiating Party at the time of filing of Request.

**Mediator Fee & Administrative Expenses**

Once the mediator is appointed, the initiating party shall make a security deposit equivalent to 2 sessions of mediator fee and administrative expenses. If the mediation is rejected by the opposite party or had to be abandoned due the absence of the opposite party in the first session, the balance amount will be refunded.

After each session of mediation, both the parties shall pay the mediator fee and administrative expenses and any other expenditure involved in mediation, as per the Invoice raised, in equal share, if so agreed. Otherwise the entire payment shall be made by the initiating party.

#### **CHARGES FOR CONFERENCE ROOMS**

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The parties shall also pay charges for the conference rooms and miscellaneous charges as fixed by the centre.



Appendix – 3

MISCELLANEOUS - PART I  
(Applicable to IIAM Cochin)

TARIFF FOR IIAM CONFERENCE ROOMS

**Abraham Lincoln Hall** (Capacity – 12 PAX | A/c):  
INR 1000.00 up to 1.00 hour  
INR 2000.00 up to 3.00 hours  
INR 500.00 for every additional 1.00 hour or part thereof

**Warren Burger Hall** (Capacity – 18 PAX | A/c):  
INR 1000.00 up to 1.00 hour  
INR 2000.00 up to 3.00 hours  
INR 500.00 for every additional 1.00 hour or part thereof

**Albert Einstein Hall** (Capacity – 7 PAX | A/c):  
INR 750.00 up to 1.00 hour  
INR 1500.00 up to 3.00 hours  
INR 350.00 for every additional 1.00 hour or part thereof

**Mahatma Gandhi Hall** (Capacity – 4 PAX | Non-A/c):  
INR 250.00 up to 1.00 hour  
INR 500.00 up to 3.00 hours  
INR 100.00 for every additional 1.00 hour or part thereof

**Tariff for PMC Conference Rooms:**  
INR 250.00 up to 1.00 hour  
INR 500.00 up to 3.00 hours  
INR 100.00 for every additional 1.00 hour or part thereof

SUPPLEMENTARY CHARGES

**Coffee / Snacks /  
Executive Lunch:** Rates on actuals

**Video Conferencing:** INR 500.00 (Per hour)

**Staff Over-time:**  
(Beyond 5.30 pm Mon – Fri | Beyond 1.30 pm Saturdays | Sundays  
and Public holidays)  
INR 100.00 up to 1.00 hour  
INR 200.00 up to 3.00 hours  
INR 75.00 for every additional 1.00 hour or part thereof

## TERMS

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- The Mediator fee and Administrative expenses will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee and expenses shall be fixed based on the claim and counter claim, added together.
- The fee and expenses shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the mediation proceedings may be suspended or terminated.
- If the amount referred in mediation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All amounts shall carry additional 18% GST.
- All payment shall be made by cheque payable to “Indian Institute of Arbitration & Mediation”. Payment may also be made by bank transfer to our bank account. The bank account details are as follows:

Name of beneficiary: Indian Institute of Arbitration & Mediation  
A/c. with: Federal Bank, Panampilly Nagar Branch, Ernakulam 36, Kerala  
A/c. No.: 13160200018361  
IFSC Code: FDRL0001316

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.



## MISCELLANEOUS - PART II

*(Applicable to IIAM Delhi)*

### TARIFF FOR IIAM CONFERENCE ROOMS

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**Abraham Lincoln Hall** (Capacity – 10 PAX | A/c):

INR 4500.00 up to 3.00 hours

INR 1250.00 for every additional 1.00 hour or part thereof

**Roscoe Pound Hall** (Capacity – 10 PAX | A/c):

INR 4500.00 up to 3.00 hours

INR 1250.00 for every additional 1.00 hour or part thereof

**Nelson Mandela Hall** (Capacity – 12 PAX | A/c):

INR 5000.00 up to 3.00 hours

INR 1400.00 for every additional 1.00 hour or part thereof

**St. Teresa Hall** (Capacity – 6 PAX | A/c):

INR 2500.00 up to 3.00 hours

INR 700.00 for every additional 1.00 hour or part thereof

**Mahatma Gandhi Hall** (Capacity – 23 PAX | A/c):

INR 8500.00 up to 3.00 hours

INR 2500.00 for every additional 1.00 hour or part thereof

### SUPPLEMENTARY CHARGES

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#### Complimentary services:

- Tea/coffee and biscuits
- Valet car parking

**Video Conferencing:** INR 500.00 (Per hour)

#### Staff Over-time:

(Beyond 5.30 pm Mon – Fri | Beyond 1.30 pm Saturdays | Sundays  
and Public holidays)

INR 350.00 up to 3.00 hours

INR 100.00 for every additional 1.00 hour or part thereof

## TERMS

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- The Mediator fee and Administrative expenses will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee and expenses will be fixed based on the claim and counter claim, added together.
- The fee and expenses shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the mediation proceedings may be suspended or terminated.
- If the amount referred in mediation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All payment shall be made by cheque payable to “Indian Institute of Arbitration & Mediation, Delhi”. Payment may also be made by bank transfer to our bank account. The bank account details are as follows:

Name of beneficiary: Indian Institute of Arbitration & Mediation, Delhi  
A/c. with: HDFC Bank, Kalkaji Branch, CC31, Kalkaji, New Delhi – 110019  
A/c. No.: 50200053720870  
IFSC Code: HDFC0000271

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.





### MISCELLANEOUS - PART III

*(Applicable to Online Platform)*

#### TARIFF FOR EDRA-MEET VIRTUAL ROOMS

(Capacity – 17 PAX):

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##### Usage Plan:

Upto 30 minutes – FREE

INR 75.00 up to 2.00 hours

INR 30.00 for every additional 1.00 hour or part thereof

##### Monthly Plan:

INR 1500 – Upto 50 hours

INR 2500 – Upto 100 hours

- The customized e-Dispute Resolution Application for conducting arbitration virtually, with designated space for Arbitral Tribunal, claimants and respondents and also specified space for Tribunal Secretariat. For details log on to [www.edrameet.com](http://www.edrameet.com)

#### TARIFF FOR ZOOM ONLINE PLATFORM

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INR 500.00 up to 3.00 hours

INR 75.00 for every additional 1.00 hour or part thereof



Mediation Fee Schedule of the  
**Indian Institute of Arbitration & Mediation**

For more details:

Email: [info@arbitrationindia.com](mailto:info@arbitrationindia.com)

[www.arbitrationindia.com](http://www.arbitrationindia.com) | [www.peacegate.in](http://www.peacegate.in)