

IIAM MEDIATION FEE SCHEDULE



INDIAN INSTITUTE OF
ARBITRATION & MEDIATION

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IIAM MEDIATION FEE SCHEDULE*

(Revised in 2017)

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* (For Community Mediation Service in PMCs, IIAM CMS Fee schedule may be referred)

IIAM MEDIATION FEE SCHEDULE

(With effect from 01 November 2017)

Appendix – 1

DOMESTIC COMMERCIAL MEDIATION

REGISTRATION CHARGES

Filing Fee: Rs. 1500.00

Consultation / Orientation Fee: Rs. 1000.00
(If availed)

MEDIATOR FEE

(For Mediators who follow IIAM Fee Schedule)(Per Mediator)

[Mediator Category]

IIAM Commercial Mediator (Grade-B) [CM]

IIAM Certified Commercial Mediator [CCM]

IIAM Certified Senior Commercial Mediator [CSCM]

IMI Certified Mediator (Grade-A) [IMICM]

Commercial Disputes:

Quantum of Claim (In Indian Rupees)	Mediator Fee (In Indian Rupees)	Mediator Grade
From 1,00,001.00 to 5,00,000.00	Per Session: 1500.00	(CM/CCM)
	Total Fee: 10,500.00	
From 5,00,001.00 to 10,00,000.00	Per Session: 2000.00	(CM)
	Total Fee: 14,000.00	
	Per Session: 2500.00	(CCM)
	Total Fee: 17,500.00	
From 10,00,001.00 to 25,00,000.00	Per Session: 3000.00	(CSCM)
	Total Fee: 21,000.00	
	Per Session: 4000.00	(IMICM)
	Total Fee: 28,000.00	
From 10,00,001.00 to 25,00,000.00	Per Session: 3000.00	(CM)
	Total Fee: 30,000.00	
	Per Session: 3500.00	(CCM)
From 10,00,001.00 to 25,00,000.00	Total Fee: 35,000.00	
	Per Session: 4000.00	(CSCM)
From 10,00,001.00 to 25,00,000.00	Total Fee: 40,000.00	

Quantum of Claim (In Indian Rupees)	Mediator Fee (In Indian Rupees)	Mediator Grade
	Per Session: 5000.00 Total Fee: 50,000.00	(IMICM)
From 25,00,001.00 to 50,00,000.00	Per Session: 3500.00 Total Fee: 35,000.00	(CM)
	Per Session: 4000.00 Total Fee: 40,000.00	(CCM)
	Per Session: 4500.00 Total Fee: 45,000.00	(CSCM)
	Per Session: 5500.00 Total Fee: 55,000.00	(IMICM)
More than 50,00,000.00	Per Session: 5000.00 Total Fee: 50,000.00	(CM)
	Per Session: 5500.00 Total Fee: 55,000.00	(CCM)
	Per Session: 6000.00 Total Fee: 60,000.00	(CSCM)
	Per Session: 7000.00 Total Fee: 70,000.00	(IMICM)
If the dispute cannot be quantified	Per Session: 3500.00 Total Fee: 35,000.00	(CM)
	Per Session: 4000.00 Total Fee: 40,000.00	(CCM)
	Per Session: 4500.00 Total Fee: 45,000.00	(CSCM)
	Per Session: 5500.00 Total Fee: 55,000.00	(IMICM)
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 		

Travel, Boarding & Lodging (CM & CCM) Mediators:

Local Sitting: Travelling allowance of Rs. 500.00 per sitting.
 Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 4000.00 per day in Metropolitan cities and Rs. 3500.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 2000.00 per day, without production of vouchers.

Travel, Boarding & Lodging (CSCM & IMICM) Mediators:

Local Sitting: Travelling allowance of Rs. 750.00 per sitting.
 Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 5500.00 per day in Metropolitan cities and Rs. 6000.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 4000.00 per day, without production of vouchers.

◆ For mediators not following the IIAM Mediation Fee Schedule, the mediator fee will be based on the rates charged by the mediator.

IIAM ADMINISTRATIVE FEE

Commercial Disputes:

Quantum of Claim (In Indian Rupees)	Administrative Fee (In Indian Rupees)
From 1,00,001.00 to 5,00,000.00	Per session: 750.00 Total Fee: 4500.00
From 5,00,001.00 to 10,00,000.00	Per session: 1200.00 Total Fee: 7200.00
From 10,00,001.00 to 25,00,000.00	Per session: 1800.00 Total Fee: 10,800.00
From 25,00,001.00 to 50,00,000.00	Per session: 2100.00 Total Fee: 12,600.00
More than 50,00,000.00	Per session: 3000.00 Total Fee: 18,000.00
If the dispute cannot be quantified	Per session: 2100.00 Total Fee: 12,600.00

- One session - 3 hours or part thereof
- Session includes mediation session and pre-mediation conference.
- If the mediation extends to more than 15 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee.
- For Payment Schedule, see below

FEE PAYMENT SCHEDULE

Registration Charges:

To be paid by the Initiating Party at the time of filing of Request.

Mediator & Administrative Fee:

Once the mediator is appointed, the initiating party shall make a deposit for 2 sessions of mediator fee and administrative fee. If the mediation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of mediator and administrative fee of 2 sessions in advance. After the conclusion of the mediation, the amount will be settled.

The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the mediation proceedings may be suspended or terminated.

Rentals of Conference Rooms:

In case of mediations through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.



Appendix – 2

DOMESTIC FAMILY MEDIATION

REGISTRATION CHARGES

Filing Fee: Rs. 1500.00

Consultation / Orientation Fee: Rs. 1000.00
(If availed)

MEDIATOR FEE

(For Mediators who follow IIAM Fee Schedule)(Per Mediator)

[Mediator Category]

IIAM Commercial Mediator (Grade-B) [CM]

IIAM Certified Commercial Mediator [CCM]

IIAM Certified Senior Commercial Mediator [CSCM]

IMI Certified Mediator (Grade-A) [IMICM]

Family Disputes:

Mediator (CM)	Mediator Fee
First Session: Per Session:	Rs. 3000.00 Rs. 2500.00 (With a ceiling of total Rs. 28,000.00)
Mediator (CCM)	Mediator Fee
First Session: Per Session:	Rs. 3500.00 Rs. 3000.00 (With a ceiling of total Rs. 33,500.00)
Mediator (CSCM)	Mediator Fee
First Session: Per Session:	Rs. 4000.00 Rs. 3500.00 (With a ceiling of total Rs. 39,000.00)
Mediator (IMICM)	Mediator Fee
First Session: Per Session:	Rs. 7500.00 Rs. 5000.00 (With a ceiling of total Rs. 57,500.00)
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable. • For Payment Schedule, see below 	

Travel, Boarding & Lodging (CM & CCM) Mediators:

Local Sitting: Travelling allowance of Rs. 500.00 per sitting.
 Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 4000.00 per day in Metropolitan cities and Rs. 3500.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 2000.00 per day, without production of vouchers.

Travel, Boarding & Lodging (CSCM & IMICM) Mediators:

Local Sitting: Travelling allowance of Rs. 750.00 per sitting.
 Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 5500.00 per day in Metropolitan cities and Rs. 6000.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 4000.00 per day, without production of vouchers.

◆ For mediators not following the IIAM Mediation Fee Schedule, the mediator fee will be based on the rates charged by the mediator.

IIAM ADMINISTRATIVE FEE

Family Disputes:

	Administrative Fee (In Indian Rupees)
First session	1500.00
Per session	1000.00 (With a ceiling of 11,500.00)
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable. • For Payment Schedule, see below 	

FEE PAYMENT SCHEDULE

Registration Charges:

To be paid by the Initiating Party at the time of filing of Request.

Mediator & Administrative Fee:

Once the mediator is appointed, the initiating party shall make a deposit for 2 sessions of mediator fee and administrative fee. If the mediation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of mediator and administrative fee of 2 sessions in advance. After the conclusion of the mediation, the amount will be settled.

The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the mediation proceedings may be suspended or terminated.

Rentals of Conference Rooms:

In case of mediations through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.



Appendix – 3

INTERNATIONAL MEDIATION

REGISTRATION CHARGES

Filing Fee: US\$ 350.00

MEDIATOR FEE

(Per Mediator)

(For Mediators who follow IIAM Fee Schedule)

Quantum of Claim (In US\$)	Mediator Fee (In US\$)
upto 50,000.00	Per session: 350.00 Total Fee: 2450.00
From 50,001.00 to 250,000.00	Per session: 500.00 Total Fee: 3500.00
From 250,001.00 to 1,000,000.00	Per session: 1250.00 Total Fee: 8750.00
From 1,000,001.00 to 5,000,000.00	Per session: 1750.00 Total Fee: 12,250.00
More than 5,000,000.00	Per session: 2000.00 Total Fee: 14,000.00
If the dispute cannot be quantified	Per session: 750.00 Total Fee: 5250.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 10 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 	

Travel, Boarding & Lodging for Mediators:

Local Sitting: Travelling allowance of US\$ 75.00 per sitting.

Outstation Sitting: Actuals by Air and out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of US\$ 350.00 per day.

◆ For mediators not following the IIAM Mediation Fee Schedule, the mediator fee will be based on the rates charged by the mediator.

IIAM ADMINISTRATIVE FEE

Quantum of Claim (In US\$)	Administrative Fee (In US\$)
upto 50,000.00	Per session: 125.00 Total Fee: 875.00
From 50,001.00 to 250,000.00	Per session: 175.00 Total Fee: 1225.00
From 250,001.00 to 1,000,000.00	Per session: 435.00 Total Fee: 3045.00
From 1,000,001.00 to 5,000,000.00	Per session: 615.00 Total Fee: 4300.00
More than 5,000,000.00	Per session: 700.00 Total Fee: 4900.00
If the dispute cannot be quantified	Per session: 265.00 Total Fee: 1855.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 10 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 	

FEE PAYMENT SCHEDULE

Registration Charges:

To be paid by the Initiating Party at the time of filing of Request.

Mediator & Administrative Fee:

Once the mediator is appointed, the initiating party shall make a deposit of 2 sessions of mediator fee and administrative fee. If the mediation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of mediator and administrative fee of 2 sessions in advance. After the conclusion of the mediation, the amount will be settled.

The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the mediation proceedings may be suspended or terminated.

Appendix – 4

MISCELLANEOUS

RENT FOR IIAM CONFERENCE ROOMS

Cochin Centre:

Abraham Lincoln Hall (Capacity – 12 PAX | A/c):

Rs. 750.00 up to 1.00 hour

Rs. 1500.00 up to 3.00 hours

Rs. 250.00 for every additional 1.00 hour or part thereof

Warren Burger Hall (Capacity – 18 PAX | A/c):

Rs. 750.00 up to 1.00 hour

Rs. 1500.00 up to 3.00 hours

Rs. 250.00 for every additional 1.00 hour or part thereof

Albert Einstein Hall (Capacity – 7 PAX | A/c):

Rs. 550.00 up to 1.00 hour

Rs. 1125.00 up to 3.00 hours

Rs. 200.00 for every additional 1.00 hour or part thereof

Mahatma Gandhi Hall (Capacity – 4 PAX | Non A/c):

Rs. 150.00 up to 1.00 hour

Rs. 300.00 up to 3.00 hours

Rs. 50.00 for every additional 1.00 hour or part thereof

RENT FOR PMC CONFERENCE ROOMS

Rs. 150.00 up to 1.00 hour

Rs. 300.00 up to 3.00 hours

Rs. 50.00 for every additional 1.00 hour or part thereof

SUPPLEMENTARY

Coffee / Snacks /

Executive Lunch: Rates on actuals

Staff Over-time:

(Beyond 5.30 pm Mon – Fri | Beyond 1.30 pm Saturdays | Sundays
and Public holidays)

Rs. 75.00 up to 1.00 hour

Rs. 150.00 up to 3.00 hours

Rs. 50.00 for every additional 1.00 hour or part thereof

TERMS

- The Mediator and Administrative Fee (fee) will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee will be fixed based on the claim or counter claim, whichever is higher.
- The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the mediation proceedings may be suspended or terminated.
- In case of mediations through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.
- If the amount referred in mediation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All amounts shall carry additional 18% GST.
- All payment shall be made by cheque payable to “Indian Institute of Arbitration & Mediation”. Payment may also be made by bank transfer to our bank account.

The bank account details are as follows:

Name of beneficiary: Indian Institute of Arbitration & Mediation

A/c. with: Federal Bank, Panampilly Nagar Branch, Ernakulam 36, Kerala

A/c. No.: 13160200018361

IFSC Code: FDRL0001316

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.

